

Sussex County Association of REALTORS®
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CLASS CANCELLATION/TRANSFER FORM

To cancel a class, please fill out the appropriate information in the table below. Cancellations will only be accepted with this form. **No refund will be given to students who are no-shows or who cancel after the cancellation deadline of five (5) business days before class.**

Please note there is a \$15 fee for each cancellation.

CLASS BEING CANCELLED (Name or Class Code)	DATE	TIME

To transfer to another class, please fill out the appropriate information in the table below. Transfers will only be accepted with this form. **Form must be submitted at least five (5) business days prior to class date.**

Please note there is a \$5 fee for each transfer.

ORIGINAL CLASS (Name or Class Code)	DATE	TIME	TRANSFERRING TO (Name or Class Code)	DATE	TIME

Student's Name: _____ Phone: _____

Credit Card #: _____ Security Code: _____ Exp. Date: _____

Cardholder Address: _____ Zip Code: _____

Check#: _____ Cash: \$ _____ Signature: _____

Total Amount Due for Refund: \$ _____ Total Amount Due for Transfer: \$ _____